



A meeting of the **LICENSING AND PROTECTION COMMITTEE** will be held in **LANCASTER & STIRLING, CIVIC SUITE, PATHFINDER HOUSE, ST MARY'S STREET, HUNTINGDON, PE29 3TN** on **WEDNESDAY, 28 JANUARY 2026** at **4:00 PM** and you are requested to attend for the transaction of the following business:-

## **AGENDA**

### **APOLOGIES**

**1. MINUTES** (Pages 5 - 10)

To approve as a correct record the Minutes of the meeting of the Licensing and Protection Committee held on 22nd October 2025.

**Contact Officer: Democratic Services - (01480) 388169**

**2. MEMBERS' INTERESTS**

To receive from Members declarations as to disclosable pecuniary, other registerable and non registerable interests in relation to any Agenda Item. See Notes below.

**Contact Officer: Democratic Services - (01480) 388169**

**3. MONITORING REPORT ON THE DELIVERY OF THE SERVICE PLANS FOR FOOD LAW ENFORCEMENT AND HEALTH AND SAFETY REGULATION**  
(Pages 11 - 20)

To consider the monitoring report on the delivery of Service Plans for Food Law Enforcement and Health and Safety Regulation for Quarter 3.

**Contact Officer: K Penn - (01480) 388362**

**4. SUSPENSION AND REVOCATION OF HACKNEY CARRIAGE AND PRIVATE HIRE LICENCES** (Pages 21 - 24)

To consider a report on actions taken under the powers delegated by the Licensing and Protection Committee.

**Contact Officer: Licensing - (01480) 387075**

**5. PUBLIC SPACES PROTECTION ORDER EYNESBURY (Pages 25 - 28)**

To receive an update on the Public Spaces Protection Order for Eynesbury which was put into place on 17th July 2024.

**Contact Officer: G Patterson – (01480) 388388**

**6. PUBLIC SPACES PROTECTION ORDER RAMSEY (Pages 29 - 32)**

To receive an update on the Public Space Protection Order for Ramsey that was put into place on 7th November 2024.

**Contact Officer: G Patterson – (01480) 388388**

**7. COMMUNITY ACTION TEAM UPDATE 2025 QUARTER 3 (Pages 33 - 36)**

To receive the Community Action Team Update Report for the period October to December 2025.

**Contact Officer: A Hayes – (01480) 388388**

**8. LICENSING AND PROTECTION SUB COMMITTEES (Pages 37 - 38)**

To receive a summary of the meetings of the Licensing and Protection Sub-Committees that have taken place since the last meeting of the Committee.

**Contact Officer: Democratic Services - (01480) 388169**

**9. EXCLUSION OF PRESS AND PUBLIC**

To resolve:-

that the public be excluded from the meeting because the business to be transacted contains exempt information relating to the financial and business affairs of any particular person (including the authority holding that information).

**10. LICENSING MANAGER UPDATE (Pages 39 - 42)**

The Committee is invited to note the Licensing Manager Update.

**Contact Officer: Licensing - (01480) 387075**

20 day of January 2026

***Michelle Sacks***

Chief Executive and Head of Paid Service

## **Disclosable Pecuniary Interests and other Registerable and Non-Registerable Interests.**

Further information on [Disclosable Pecuniary Interests and other Registerable and Non-Registerable Interests](#) is available in the Council's Constitution

## **Filming, Photography and Recording (including Live Streaming) at Council Meetings**

This meeting will be filmed for live and/or subsequent broadcast on the Council's YouTube site. The whole of the meeting will be filmed, except where there are confidential or exempt items. If you make a representation to the meeting you will be deemed to have consented to being filmed. By entering the meeting you are also consenting to being filmed and to the possible use of those images and sound recordings for webcasting and/or training purposes. If you have any queries regarding the streaming of Council meetings, please contact Democratic Services on 01480 388169.

The District Council also permits filming, recording and the taking of photographs at its meetings that are open to the public. Arrangements for these activities should operate in accordance with [guidelines](#) agreed by the Council.

**Please contact Democratic Services, Tel: 01480 388169 / email: [Democratic.Services@huntingdonshire.gov.uk](mailto:Democratic.Services@huntingdonshire.gov.uk) if you have a general query on any Agenda Item, wish to tender your apologies for absence from the meeting, or would like information on any decision taken by the Committee/Panel.**

Specific enquiries with regard to items on the Agenda should be directed towards the Contact Officer.

Members of the public are welcome to attend this meeting as observers except during consideration of confidential or exempt items of business.

Agenda and enclosures can be viewed on the [District Council's website](#).

### **Emergency Procedure**

In the event of the fire alarm being sounded and on the instruction of the Meeting Administrator, all attendees are requested to vacate the building via the closest emergency exit.

This page is intentionally left blank

## HUNTINGDONSHIRE DISTRICT COUNCIL

MINUTES of the meeting of the LICENSING AND PROTECTION COMMITTEE held in CONINGSBURY & BOURNE MEETING ROOMS, GROUND FLOOR, PATHFINDER HOUSE, ST MARY'S STREET, HUNTINGDON, PE29 3TN on Wednesday, 22 October 2025.

PRESENT: Councillor N Wells – Chair.

Councillors B S Banks, M L Beuttell, J Clarke, S A Howell, P A Jordan, P Kadewere, D Terry and C H Tevlin.

APOLOGIES: Apologies for absence from the meeting were submitted on behalf of Councillors A E Costello, S J Criswell and S W Ferguson.

### **15. MINUTES**

The Minutes of the meeting of the Committee held on 5th June 2025 were approved as a correct record and signed by the Chair.

The Chair expressed his thanks to Councillor Gardener who was no longer a member of the Committee and welcomed Councillor Tevlin back to the Committee.

### **16. MEMBERS' INTERESTS**

Councillor N Wells declared an other registerable interest in Minute 25/20 by virtue of being a St Ives Town Councillor.

### **17. AIR QUALITY REVIEW AND ASSESSMENT - REVOCATION OF HUNTINGDON AIR QUALITY MANAGEMENT AREA**

By means of a report by the Environmental Health Officer (a copy of which is appended in the Minute Book), the Air Quality Review and Assessment – Revocation of Huntingdon Air Quality Management Area (AQMA) Report was presented to the Committee.

In response to a question from Councillor Jordan, the Committee heard that monitoring was ongoing with points positioned around the district to give continuous data and that the team reacted to this data as appropriate. Councillors were advised to notify the team of any concerns they were aware of to enable 'hotspot' monitoring.

It was confirmed to the Committee, following an observation from Councillor Banks, that the team were aware of green walls and their benefits to both the local environment and it's air quality.

Following further questions from Councillors Wells and Kadewere, the Committee were advised that this was a robust approach and that there was no middle ground hence the recommendation.

Whereupon it was

RESOLVED

that the Environmental Health Service Manager be authorised take appropriate steps to revoke the Huntingdon AQMA.

**18. MONITORING REPORT ON THE DELIVERY OF THE SERVICE PLANS FOR FOOD LAW ENFORCEMENT AND HEALTH AND SAFETY REGULATION**

By means of a report by the Environmental Health Service Manager (a copy of which is appended in the Minute Book), the Committee received and noted the Monitoring Report on the Delivery of the Food Law Enforcement and Health and Safety Service Plans during the first and second quarter of 2025/26.

Following an observation by Councillor Beuttell, it was noted that future reports would benefit of a breakdown of inspection locations by ward.

In response to questions from Councillor Banks and Jordan, the Committee heard that sweets originating from other countries may contain different ingredients to those produced in the UK and that there were different standards to ingredients across regions.

It was clarified, in response to a question from Councillor Kadewere, that companies must register at least 28 days before trading commenced but that some may choose to register several months ahead, therefore they may not yet be trading at the time of inspection.

Following which it was

RESOLVED

that the report be received and noted.

*16:18 Councillor C Tevlin entered the meeting.*

**19. CCTV IN TAXIS - CONSULTATION UPDATE**

By means of a report by the Licensing Manager (a copy of which is appended in the Minute Book), the CCTV in Taxis – Consultation Update Report was presented to the Committee.

The Committee heard that some drivers had in-cab CCTV as a condition on their licence and that the Sub-Committee has the authority to add this if necessary. It was also noted that in-cab CCTV was mandated by South Cambridgeshire District Council and Cambridge City Council but not by Fenland District Council nor Peterborough City Council.

The Committee heard, following an enquiry by Councillor Beuttell, that CCTV footage had been found helpful in dispute cases to clarify situations but that longer term feedback on the usefulness of the technology would be sought.

Councillor Kadewere expressed that another consultation would be good in order to ascertain the public's thoughts on the matter as he observed that the trade has a vested interest in the matter. Following which the Committee heard that the communications plan for further consultations would look at how best to engage with the public.

Councillor Clarke echoed the sentiment of Councillor Kadewere being in favour of the measure being brought in, and suggested phasing in the requirement via new applicants and renewals. The Committee were advised that CCTV in taxis was a standard cost but that the consultation would explore further to allow for more defined costs. It was also noted that a consideration would need to be made around the identity of the data controller.

Following a question from Councillor Jordan, the Committee heard that there were general concerns around privacy and not necessarily the cost of the technology.

In response to a further question from Councillor Wells, it was advised that where the use of the technology was voluntary, the driver would remain the data controller of the footage and that would adhere with the existing policy.

Whereupon it was

**RESOLVED**

that the report be received and noted and that, following a further period of engagement and consultation, an updated report would be prepared and presented to the Licensing and Protection Committee for their consideration.

## **20. STREET TRADING POLICY AND CONSENT OF THE DISTRICT**

By means of a report by the Licensing Officer (a copy of which was appended in the Minute Book), the Street Trading Policy and Consent of the District Report was presented to the Committee.

In response to a question from Councillor Beuttell, it was clarified to the Committee that currently trade for up to 15 minutes was allowed and that static units such as sandwich vans had consented times agreed. It was noted that the report was seeking to streamline the process and that a full pavement licence would still be required if applicable.

Councillor Jordan commented on an excellent concise report, a sentiment which was echoed by the Committee.

It was clarified to the Committee, following an enquiry from Councillor Clarke, that this Policy would allow for street trading pitches to be assessed on a case by case basis and would not affect pedestrian access along public footpaths.

Councillor Kadewere expressed that he was in favour of the Policy, and in response to a further question, the Committee heard that without the Consent of the District traders would be free to trade

wherever they desired as the Council would not have any powers on the matter. It was further clarified that there were a number of consented streets within the district, however the Consent of the District would allow for a case by case assessment. It was also noted that there were safeguards within the Policy to revoke consent for either a trader or a street should that be deemed necessary.

It was clarified to the Committee, following an enquiry by Councillor Howell, that food businesses should be registered with the Local Authority within which they were based – with the exception of being a sole trader within a district - but that they would also require the consent of the Local Authority within which they were operating to trade there.

It was advised that the Licensing Team currently regulated DBS checks for taxi drivers and that this would be extended with this Policy due to the attendance of unsupervised children.

In response to a further question from Councillor Jordan, the Committee heard that there were some general exclusions to the Policy, including travelling fairs, fetes, carnivals and those held on private land. It was advised that the Policy was aimed at commercial businesses.

Following a question from Councillor Wells, the Committee were advised that other neighbouring Councils had similar Policies and that these had been used for benchmarking. It was also clarified that the St Ives and Huntingdon market locations were included under 1.19 but that there was a caveat to be subject to change. It was further advised that consultees with a submitted response would be responded to.

Following which, it was

**RESOLVED**

that the designation of all streets within the district to be consented streets and the proposed consent fees be approved.

## **21. SUSPENSION AND REVOCATION OF HACKNEY CARRIAGE AND PRIVATE HIRE LICENCES**

The Committee gave consideration to a report by the Licensing Manager (a copy of which is appended in the Minute Book) on Suspension and Revocation of Hackney Carriage and Private Hire Licenses.

Councillor Banks observed that the amount of identified vehicle defects was a concern and applauded the team for identifying and resolving these issues.

Following a question from Councillor Kadewere, it was confirmed that vehicles over 8 years old required a 6 monthly inspection to ensure they were deemed safe and roadworthy.

Councillor Jordan observed that the compliance action undertaken by the Licensing Team gave a strong message that action would be



taken against non-compliance and was reassuring to the public.

RESOLVED

that the report be received and noted.

**22. PUBLIC SPACE PROTECTION ORDER EYNESBURY**

By means of a report by the Community Safety Partnership Delivery Officer (a copy of which was appended in the Minute Book) an update on the Public Spaces Protection Order for Eynesbury was presented to the Committee.

It was noted that following an annual review, it had been to continue the order for a further year and that there had been no breeches between June to September 2025.

Following which it was

RESOLVED

that the report be received and noted.

**23. PUBLIC SPACES PROTECTION ORDER RAMSEY**

By means of a report by the Community Safety Partnership Delivery Officer (a copy of which was appended in the Minute Book) an update on the Public Spaces Protection Order (PSPO) for Ramsey was presented to the Committee.

It was noted that there had been 8 reports over a four month period. It was also noted that a prosecution had been pursued in the area. It was observed that the CCTV in the area was a permanent fixture. It was further advised that due to some displacement issues with the PSPO, the area had been extended and would continue to be monitored.

Following which it was

RESOLVED

that the report be received and noted.

**24. COMMUNITY ACTION TEAM UPDATE 2025 QUARTER 2**

By means of a report by the Community Action Team Leader (a copy of which is appended in the Minute Book), an Update from the Community Action Team covering the period July to September 2025 was presented to the Committee.

Whereupon it was

RESOLVED

that the report be received and noted.

**25. LICENSING AND PROTECTION SUB COMMITTEES**

By means of a report by the Democratic Services Officer (a copy of which is appended in the Minute Book) the Committee was acquainted with the outcome of a recent meeting of the Licensing and Protection Sub-Committee.

RESOLVED

that the report be received and noted.

Chair

**Public**  
**Key Decision – No**

## HUNTINGDONSHIRE DISTRICT COUNCIL

<b>Title/Subject Matter:</b>	Monitoring Report on the delivery of the Service Plans for Food Law Enforcement and Health and Safety Regulation
<b>Meeting/Date:</b>	Licensing and Protection Committee – 28 January 2026
<b>Executive Portfolio:</b>	Executive Councillor for Resident Services & Corporate Performance – Cllr S Ferguson
<b>Report by:</b>	Kate Penn – Environmental Health Service Manager
<b>Ward(s) affected:</b>	All

---

### **Executive Summary:**

The Service Plans for Food Law Enforcement and Health and Safety Regulation 2025-26 were approved by committee on 6 June 2025.

The report provides information about the delivery of the two Service Plans for Quarter 3. It also includes a break down of the number of food businesses registered in each Ward area which was requested at the last meeting of the Licensing and Protection Committee.

For both service areas programmed work such as food hygiene inspections is delivered alongside reactive work, the volume of which by definition is impossible to predict. This work is carried out according to risk. Complaints and accident investigations are prioritised using risk-based selection criteria, and the volume of work is reported here to attempt to identify any emerging risks in terms of resource provision.

Appendices 1 and 2 contain detailed information about the delivery of Service Plans for Food Law Enforcement and Health and Safety Regulation 2025-26.

### **Recommendation(s):**

The Committee is asked to review progress and provide any comments considered appropriate on the delivery of the two Service Plans for Q3.

## **1. PURPOSE OF THE REPORT**

- 1.1 The report provides information about the delivery of the Service Plans for Food Law Enforcement and Health and Safety Regulation for Quarters 3 2025-26.

## **2. WHY IS THIS REPORT NECESSARY/BACKGROUND**

- 2.1 Members have asked to be kept informed about the delivery of the work in the approved plans.

## **3. SERVICE AREAS COVERED BY THE REPORT**

- 3.1 The overall aim of the Service Plan for Food Law Enforcement is to ensure that food placed or intended to be placed on the market for human consumption which is produced, stored, distributed, handled or purchased within Huntingdonshire is without risk to public health or the safety of the consumer. This is fulfilling our statutory duty under the Food Safety Act 1990 and the Food Hygiene and Safety (England) Regulations 2013. There are several key objectives which contribute to the delivery of the overall aim.

- The delivery of a programme of inspections and other interventions in accordance with the FSA's Code of Practice
- To respond to complaints and requests for service in accordance with any internal service standards
- To respond to any FSA Food Alerts for Action (FAFA) subject to available resources

- 3.2 The overall aim of the Service Plan for Health and Safety Regulation is to work with businesses and employees to protect all people, including members of the public, from unsafe working conditions by fulfilling the council's statutory role as a 'Health and Safety Enforcing Authority'

## **4. KEY IMPACTS / RISKS**

- 4.1 The main risk of not carrying out the work on these plans would be to the health, wellbeing and safety of those who live, work or visit the Huntingdonshire area. They could be exposed to unsafe food or unsafe working conditions.
- 4.2 The failure to monitor the delivery of the approved Service Plans could invite criticism from the Food Standards Agency (FSA) and the Health and Safety Executive (HSE) in their capacities as the national regulators.
- 4.3 Members have asked to be kept informed about the delivery of the approved Service Plans in order that they can comment on the way in which the service is provided as well as the available resources.

## **5. PROGRESS AGAINST APPROVED SERVICE PLANS**

### **5.1 Service Plan for Food Law Enforcement**

- 5.1.1 The main focus of this service plan is the planned routine inspections of food businesses. All food businesses are risk rated category A to E with A being the highest risk. The risk rating mechanism is provided in the Food Law Code of Practice (England) and considers the consumers at risk; the level of current compliance with statutory obligations and any relevant industry codes of recommended practice in relation to the hygiene and structure of the premises; and the confidence in management/control processes in place. For example, a care home or nursery may be Category A due to their consumers being in a vulnerable group and inspected every six months. Most restaurants, pubs and catering businesses are Category C or D and will be inspected every 18 or 24 months. Category E are the lowest risk premises and will include small retailers selling pre-packed food and home caterers making cakes only.

The table below shows the categorisation of food businesses in Huntingdonshire on 31 March 2025, with the data from 31 March 2024 as a comparison:

<b>Category</b>	<b>Number of Premises 31 March 2024</b>	<b>Number of Premises 31 March 2025</b>
A	3	1
B	79	70
C	340	362
D	460	474
E	645	745
Unrated	58	115

- 5.1.2 In Quarter 3 there were 206 food hygiene inspections carried out which was consistent with quarters 1 and 2 and means the level of predicted activity continues to be exceeded.
- 5.1.3 In Quarter 3 there were 78 new food business registrations received, this shows the continuing flux of food businesses. A new business registration can occur when an existing business changes hands and a new food business operator takes over or an entirely new business starts up. The service is still finding that some businesses are registering a long time before they intend to open and this has been fed back to the Food Standards Agency.
- 5.1.4 In Quarter 3 there were 15 compliance checks undertaken, these are revisits to check compliance where the food hygiene inspection has uncovered issues that need attention. This is in line with the expected activity.
- 5.1.5 Just 5 rescore requests were received in Quarter 3 which is fewer than previous quarters. We are finding if businesses receive a low food hygiene rating (e.g. 0,1 or 2) they are becoming increasingly quick to request a rescore to improve their rating. This is largely driven by the minimum rating

required to stay on online food platforms such as Just Eat as well as the businesses reputation.

5.1.6 Appendix 1 also shows that requests for export certificates continue to be slightly higher than anticipated based on previous years data.

5.1.7 Officers have continued to take part in UK Health Security Agency's sampling study, the topics for Quarter 3 were the same as Quarters 1 and 2 - Ready To Eat Dried Fruit Nuts and Seeds; Root Vegetables; and Fresh and Frozen Raw Chicken. The samples taken in Quarter 3 were all fresh and frozen raw chicken.

Businesses were advised of sample results and if necessary visits were undertaken to provide advice and guidance to businesses.

5.1.8 There were seven formal actions undertaken in Quarter 3, these were all food hygiene improvement notices. Six notices were served on one business and one on another, the two businesses are unrelated. Compliance with the notices is now being monitored and further action could be undertaken if compliance is not achieved.

5.1.9 At the last meeting information was requested regarding the distribution of registered food businesses across the district. A breakdown is shown below (data from 13 January 2026). St Ives West Ward has the fewest with 12 and Huntingdon North Ward the most with 200.

<b>Ward</b>	<b>Number of registered food businesses</b>
Alconbury Ward	35
Brampton Ward	66
Buckden Ward	41
Fenstanton Ward	33
Godmanchester & Hemingford Abbots Ward	67
Great Paxton Ward	35
Great Staughton Ward	39
Hemingford Grey & Houghton Ward	56
Holywell-cum-Needingworth Ward	64
Huntingdon East Ward	32
Huntingdon North Ward	200
Kimbolton Ward	40
Ramsey Ward	101
Sawtry Ward	73
Somersham Ward	38
St. Ives East Ward	43
St. Ives South Ward	117
St. Ives West Ward	12
St. Neots East Ward	30
St. Neots Eatons Ward	82
St. Neots Eynesbury Ward	138
St. Neots Priory Park & Little Paxton Ward	81

Stilton, Folksworth & Washingley Ward	74
The Stukeleys Ward	52
Warboys Ward	63
Yaxley Ward	95

## **5.2 Service Plan for Health and Safety Regulation**

5.2.1 The majority of health and safety work in Quarter 3 was reactive, there were 13 accidents reported of which 4 investigations commenced. The selection of accidents for investigation is founded upon the risk-based criteria in Local Authority Circular (LAC) 22/13. Some examples of accidents include a stool collapsing from under someone causing bruising, a person falling from a horse and pallet breaking and falling onto someone's foot.

5.2.2 There were 27 other service requests responded to and the majority of these were licensing consultations where a new premises, street trading or pavement licence had been applied for by a business in the district. Examples of other services requests were a concern about safety at an indoor play centre within the district and employee reporting a near miss with a vehicle nearly hitting a pedestrian.

5.2.3 There were 18 skin piercing registration applications made for premises and practitioners within the district. The new legislation for this work area is still awaited.

## **6. LINK TO THE CORPORATE PLAN, STRATEGIC PRIORITIES AND/OR CORPORATE OBJECTIVES**

6.1 The work covered by the two Service Plans largely sits under Priority 3 – Doing our core work well - Delivering good quality, high value-for-money services with good control and compliance with statutory obligations.

## **7. RESOURCE IMPLICATIONS**

7.1 The failure to report the delivery of the approved Service Plans may prejudice the Council's ability to provide the necessary resources.

## **8. LIST OF APPENDICES INCLUDED**

Appendix 1 - Food Activity 2025-26

Appendix 2 - Health and Safety Activity 2025-26

## **CONTACT OFFICER**

Name/Job Title: Kate Penn – Environmental Health Service Manager

Tel No: 01480 388362

Email: [kate.penn@huntingdonshire.gov.uk](mailto:kate.penn@huntingdonshire.gov.uk)

This page is intentionally left blank



## Appendix 1 Food Activity 2025-2026

Activity	Predicted Activity 2025-26	Recorded Activity Q3 2025-26	Total Activity 2025-26	RAG Status
Programmed food hygiene inspections  A breakdown will be reported for: 1) Programmed inspections 2) Initial inspection (new business or new FBO) 3) Aborted/no access or closed premises inspections (aim to minimise)	714	Total: 206  1) 108 2) 72 3) 26	Total: 612  1) 241 2) 133 3) 32	Green
Alternative Enforcement Strategy (AES) (e.g. cake makers and childminders)	107	20	54	Green
Revisits to check compliance following a food hygiene inspection	30	15	34	Green
Mentoring / business support visits (previously included in other proactive visits)	10	5	9	Green
Sampling visits (previously included in other proactive visits)	15	6	10	Green
Food, water and environmental samples taken	50	6	10	Red
Prosecutions and cautions	2	0	0	Green
Formal action (service of notices, closures)	5	7	0	Green
Complaints and service requests about food and about/from food businesses	250	58	190	Green
Requests for export certificates	70	33	74	Green
FHRS re-score requests (low is good)	30	5	25	Green
Infectious disease control - notifications of food-borne/food poisoning illnesses (low is good)	30	6	30	Green
FSA food alerts for action	10	1	1	Green

This page is intentionally left blank

## Appendix 2 Health and Safety Activity 2025-26

Activity	Predicted activity 2025-26	Recorded Activity Q3 2025-26	Total Activity 2025-26
Premises inspections and interventions (including activities identified in Work Plan)	40	9	27
Health and safety complaints and requests for service (including advice to business/enquiries) *	100	Total: 27  13 licensing consultations 6 relating to work premises 5 skin piercing enquiries 3 lifting equipment notifications 0 other	Total: 95
Skin piercing registrations	50	18	53
Accident and dangerous occurrence reports received	70	13	40
Accident and dangerous occurrence investigations commenced **	30	4	12
Specific smoke free enforcement visits***	0	0	0
Matters of Evident Concern (MEC)****	35	8	26

\* This figure includes statutory notifications about working with asbestos, Adverse Insurance Reports (AIR) about unsafe work equipment and requests for advice and information. The diversity of work illustrates the importance of maintaining resources in order that effective investigations can be carried out. A breakdown of service request areas will be given.

\*\*The selection of accidents for investigation is founded upon the risk-based criteria in Local Authority Circular (LAC) 22/13.

\*\*\* This figure is driven by the number of relevant complaints received by the service.

\*\*\*\* Matters of Evident Concern are significant health and safety problems that officers have noted during non-health and safety activities. (The fewer the better)

This page is intentionally left blank

**Public**  
**Key Decision - No**

## HUNTINGDONSHIRE DISTRICT COUNCIL

**Title:** Suspension & Revocation of Hackney Carriage & Private Hire Licences.

**Meeting/Date:** Licensing and Protection Committee – 28 January 2026

**Executive Portfolio:** Executive Councillor for Resident Services and Corporate Performance – Councillor Stephen Ferguson

**Report by:** Licensing Manager – Michelle Bishop

**Ward(s) affected:** All.

### 1. INTRODUCTION

The Public Protection Manager & Licensing Manager have delegated authority to refuse, suspend or revoke Private Hire and Hackney Carriage driver and vehicle licences under the powers delegated by the Licensing and Protection Committee.

Below is a summary of the actions that have taken place over the last 6 months.

### 2. REPORT

2.1 01. 09. 2025 to 10.01.2026

Date	Licence type	Decision	Reason	Comments
Oct 2025	Dual Driver	Suspension	Failure to provide medical	
Oct 2025	Dual Driver	Suspension	Failure to provide medical	
Oct 2025	PH Vehicle	Suspension	Dangerous defects - test failure	
Oct 2025	PH Vehicle	Suspension	Major defects - test failure	
Oct 2025	PH Vehicle	Suspension	Dangerous defects - test failure	

Oct 2025	HC Vehicle	Suspension	Dangerous defects - test failure	
Nov 2025	PH Vehicle	Suspension	Major defects - test failure	
Nov 2025	HC Vehicle	Suspension	Major defects - test failure	
Nov 2025	PH Vehicle	Suspension	Accident damage	
Nov 2025	PH Vehicle	Suspension	Dangerous defects - test failure	
Nov 2025	PH Vehicle	Revocation	Insurance vehicle no longer in use, no contact from licence holder	
Nov 2025	PH Vehicle	Suspension	Pre-test failed due to various defects	
Nov 2025	HC Vehicle	Suspension	Accident damage	
Nov 2025	PH Vehicle	Suspension	Accident damage	
Dec 2025	HC Vehicle	Suspension	Major defects - test failure	
Dec 2025	PH Vehicle	Suspension	Accident damage	
Dec 2025	PH Vehicle	Suspension	Accident damage	
Dec 2025	PH Vehicle	Suspension	Major defects - test failure	
Dec 2025	PH Vehicle	Suspension	Major defects - test failure	
Jan 2026	PH Vehicle	Suspension	Major defects - test failure	
Jan 2026	HC Vehicle	Suspension	Major defects - test failure	
Jan 2026	PH Vehicle	Suspension	Major defects - test failure	
Jan 2026	PH Vehicle	Suspension	Major defects - test failure	
Jan 2026	HC Vehicle	Revocation	Vehicle now Cat S after Accident	
Jan 2026	PH Vehicle	Suspension	Test failed due to various issues with the vehicle	

### Period Summary

<b>Drivers</b>	<b>2</b>
<b>Vehicles</b>	<b>23</b>
<b>Operators</b>	<b>0</b>

## 2.2 DANGEROUS VEHICLE DEFECT - SUMMARY

A dangerous defect in a vehicle refers to a fault that poses an immediate risk to driver, passenger, or public safety. These defects typically make the vehicle illegal to drive until repaired.

**Key Characteristics:**

- Immediate safety risk (e.g., brake failure, steering issues)
- Likely to cause an accident or injury
- Fails MOT with a “dangerous” classification
- Must be repaired before the vehicle can be used on public roads

**Examples of Dangerous Defects:**

- Severely worn brake pads or discs
- Steering components that are loose or broken
- Tyres with exposed cords or below legal tread depth
- Cracked suspension parts
- Fuel leaks
- Non-functioning headlights or brake lights

**2.3 MAJOR VEHICLE DEFECT - SUMMARY**

A major defect is a serious fault that affects the safety, environmental impact, or overall roadworthiness of a vehicle. While not necessarily posing an immediate danger, it must be repaired before the vehicle can pass an MOT and be legally driven.

**Key Characteristics:**

- Significant impact on safety or emissions
- Fails MOT with a “major” classification
- Vehicle may still be driven (unless deemed unsafe), but repairs are required promptly

**Examples of Major Defects:**

- Brake warning light illuminated
- Headlamp not working on one side
- Exhaust emissions exceeding legal limits
- Suspension components worn but not broken
- Tyres damaged but not exposing cords
- Windscreen wipers not functioning properly

**Legal and Safety Implications:**

- Vehicle fails MOT
- Driving may be permitted short-term, but repairs are mandatory
- Continued use without repair may lead to dangerous defect classification

**3. PENALTY POINTS ISSUED**

- 3.1 As per the updated Taxi policy in May 2024, we can now issue Penalty Points as a way of disposing with incidents but still allows us to build a picture of driver/operator behaviour.

Below is a summary of what has been issues from October – December 2025

Date	Licence Type	Points Issued	Reason
Oct 2025	Dual Driver	6	x2 Speeding Convictions + failure to declare
Oct 2025	Dual Driver	6	x2 CU30 convictions failure to declare
Oct 2025	Dual Driver	3	fail to notify SP30 x3 points
Oct 2025	Dual Driver	3	Fail to notify SP30 x3 points
Oct 2025	Dual Driver	3	fail to notify SP30 x3 points
Dec 2025	Dual Driver	6	Fail to notify SP30 x 2
Dec 2025	Dual Driver	9	x3 Defective Tyres

#### 4. MATTERS TO BE TAKEN INTO ACCOUNT

- 4.1 We currently have no outstanding licensing decisions that are awaiting a court date.

Date of original HDC decision	Licence type	Result
Aug 2025	Driver - Revoked	Pre Hearing – Oct 2025 Full Hearing Date set for March 2026
September 2025	Driver - Revoked	Pre Hearing – Jan 2026 Full Hearing - TBC

#### 5. RECOMMENDATION

- 5.1 Members are requested to note and consider the above information.

Contact Officer: Michelle Bishop – Licensing Manager  
[licensing@huntingdonshire.gov.uk](mailto:licensing@huntingdonshire.gov.uk)



**Public**  
**Key Decision – No**

## HUNTINGDONSHIRE DISTRICT COUNCIL

**Title/Subject Matter:** Public Spaces Protection Order (Eynesbury)

**Meeting/Date:** Licensing and Protection Committee  
28<sup>th</sup> January 2026

**Executive Portfolio:** Executive Councillor for Residents Services and Corporate Performance, Councillor S W Ferguson

**Report by:** Community Safety Partnership Delivery Officer

**Ward(s) affected:** Eynesbury

---

### **Executive Summary:**

On 27<sup>th</sup> June 2024, the Licensing and Protection Committee supported the proposed implementation of a Public Space Protection Order (PSPO) to tackle anti-social behaviour that was occurring in a localised area of Eynesbury, St Neots.

The Public Spaces Protection order came into place on 17<sup>th</sup> July 2024, with the installation of a CCTV camera on the corner of Berkley Street, Montagu Street and St Mary's Street for the prevention and detection of crime in relation to the PSPO. Since this date, the Community Action Team and St Neots Neighbourhood Policing Team have worked in partnership to respond to reports.

The Public Spaces Protection Order in Ramsey had a first yearly review in June 2025, where it was concluded there were 8 total reports across it's first year of implementation across the council and Police. These have been summarised in the quarterly reports throughout the first year.

The first report covering the PSPO's second year of implementation (October 2025) recorded 0 reports to Huntingdonshire District Council or the Police.

This report will be the second quarterly review of year 2, covering months October, November and December 2025.

## 1. PURPOSE OF THE REPORT

- 1.1 On 27 June 2024 the Licencing and Protection Committee agreed with the recommendation for a proposed Public Space Protection Order for Eynesbury, aimed at tackling anti-social behaviour linked to street drinking and public camping in the churchyard. Committee Members also requested that an update be provided, on enforcement outcomes following the implementation of the PSPO.
- 1.2 On 17<sup>th</sup> July 2024, the PSPO was introduced in Eynesbury where signage was installed to notify local residents/visitors to the area of the conditions and location covered by the PSPO.
- 1.3 In terms of reports of breaches of the PSPO to Huntingdonshire District Council, there have been 0 in the months of October November and December 2025.
- 1.4 Cambridgeshire Constabulary received 0 reports of breaches of the PSPO during the months of October November and December 2025.

## 2. LEGAL IMPLICATIONS

- 2.1 **Section 59** of the Anti-Social Behaviour, Crime and Policing Act 2014 makes Public Spaces Protection Orders a statutory provision of Huntingdonshire District Council. To make a PSPO, HDC must be satisfied that on reasonable grounds two conditions are met:
- 2.2
  - 1. *Activities carried on in a public place within the authority's area have had a detrimental effect on the quality of life of those in the locality, or is likely that activities will be carried on in a public place within that area and that they will have such an effect.*
  - 2. *The second condition is that the effect, or likely effect, of the activities –*
    - a) *is, or is likely to be, of a persistent or continuing nature,*
    - b) *is, or is likely to be, such as to make the activities unreasonable,*  
*and*
    - c) *justifies the restrictions imposed by the notice.*
- 2.3 **Section 60** of the Anti-Social Behaviour, Crime and Policing Act 2014 sets the duration of a PSPO for no more than 3 years, unless extended under this section.
- 2.4 **Section 66** of the Anti-Social Behaviour, Crime and Policing Act 2014 provides an interested party the right to apply to the High Court to question the validity of a PSPO, or variation of a PSPO within 6 weeks from when the order or variation was made.
- 2.5 **Section 67** of the Anti-Social Behaviour, Crime and Policing Act 2014 makes it an offence for a person without reasonable excuse to do anything that they are prohibited from by the PSPO or fail to comply with a requirement of the PSPO. Conviction may result in up to six months imprisonment, or a fine of up to £1000.

### **3. RESOURCE IMPLICATIONS**

3.1 Continued enforcement of the proposed PSPO for Eynesbury will utilise resource from Cambridgeshire Constabulary and HDC's Community Action Team.

3.2 HDC's Community Action Team will respond to reports of anti-social behaviour, including PSPO breaches as part of their day-to-day duties.

3.3 This order will remain in place until July 2027. In this time, HDC and Cambridgeshire Constabulary will continue to ensure the conditions of the PSPO will remain enforced proactively and reactively. The Community Action Team will provide Licensing and Protection Committee Members with an annual progress report to notify of any amendments to the PSPO by the Community Services Manager, and to demonstrate the effectiveness of the works undertaken to tackle anti-social behaviour in this area of Eynesbury. From July 2027 the Community Action Team will begin a process of consulting with members of the public and Elected Members to determine whether there is necessity to extend the duration of the PSPO for Eynesbury. The results of this consultation will be shared with Licensing and Protection Committee members.

### **CONTACT OFFICER**

Name/Job Title: Georgia Patterson, Community Safety Partnership Delivery Officer  
Tel No: 01480 388 388  
Email: Georgia.Patterson@huntingdonshire.gov.uk

This page is intentionally left blank

**Public**  
**Key Decision – No**

## HUNTINGDONSHIRE DISTRICT COUNCIL

**Title/Subject Matter:** Public Spaces Protection Order (Ramsey)

**Meeting/Date:** Licensing and Protection Committee  
28<sup>th</sup> January 2026

**Executive Portfolio:** Executive Councillor for Residents Services and  
Corporate Performance, Councillor S W  
Ferguson

**Report by:** Community Safety Partnership Delivery Officer

**Ward(s) affected:** Ramsey

---

### **Executive Summary:**

On 16th October 2024, the Licencing and Protection Committee supported the proposed implementation of a Public Space Protection Order (PSPO) to tackle anti-social behaviour that was occurring in a localised area of Great Whyte, Ramsey.

The Public Spaces Protection Order came into place on 7<sup>th</sup> November 2024. Since this date, the Community Action Team and St Ives Neighbourhood Policing Team have worked in partnership to respond to reports and patrol the area of the Great Whyte (and surrounding areas). There is pre-existing CCTV in the Great Whyte area of Ramsey monitored by HDC's CCTV department.

The Public Spaces Protection Order in Ramsey had a first yearly review in October 2025, where it was concluded there were 13 total reports across it's first year of implementation, across both the council and Police. These have been summarised in the quarterly reports throughout the first year.

This report is the fifth report, which is now focusing on the second year of the Public Spaces Protection Order being in place. This report will focus on the months of October, November and December 2025.

## 1. PURPOSE OF THE REPORT

1.1 On 16<sup>th</sup> October 2024 the Licencing and Protection Committee agreed with the recommendation for a proposed Public Space Protection Order for Ramsey, aimed at tackling anti-social behaviour linked to street drinking. Committee Members also requested that an update be provided, on enforcement outcomes following the implementation of the PSPO.

1.2 On 7<sup>th</sup> November 2024, the PSPO was introduced in Ramsey where signage was installed to notify residents / visitors to the area of the conditions and location covered by the PSPO. This was completed jointly between HDC's Community Action Team and St Ives Neighbourhood Policing Team. Social media coverage was also released on both organisations' accounts, as well as local news outlets.

1.3 In October, November and December 2025, there have been 2 reported breaches of the PSPO to Huntingdonshire District Council. A summary of these are outlined below:

**24/11/2025 & 27/11/2025** – reported e-scooter riding on the pavements in the PSPO area, noting the alarm and distress this causes to local residents/visitors to the area. This was reported to Huntingdonshire District Council, however we were unable to identify those involved. Following this, we passed all known information to the neighbourhood Police Sergeant and asked for additional patrols in the area.

1.4 HDC have received no other reports of breaches of the PSPO, other than stated above.

1.5 The Neighbourhood Policing team have received no reports of breaches of the Public Spaces Protection Order.

1.6 A nominal who has historically breached the PSPO on multiple occasions and did not pay the Fixed Penalty Notice associated with the breach, was in court in December 2025 amongst other offences and received a £180 fine.

1.7 HDC's CCTV department have a camera located along the Great Whyte that was pre-existing to the PSPO and will continue to be monitored.

## 2. LEGAL IMPLICATIONS

2.1 **Section 59** of the Anti-Social Behaviour, Crime and Policing Act 2014 makes Public Spaces Protection Orders a statutory provision of Huntingdonshire District Council. To make a PSPO, HDC must be satisfied that on reasonable grounds two conditions are met:

2.2 Activities carried out in a public place within the authority's area have had a detrimental effect on the quality of life of those in the locality or is likely that activities will be carried on in a public place within that area and that they will have such an effect.

The second condition is that the effect, or likely effect, of the activities –  
a) is, or is likely to be, of a persistent or continuing nature,  
b) is, or is likely to be, such as to make the activities unreasonable,  
and  
c) justifies the restrictions imposed by the notice.

- 2.3 **Section 60** of the Anti-Social Behaviour, Crime and Policing Act 2014 sets the duration of a PSPO for no more than 3 years, unless extended under this section.
- 2.4 **Section 66** of the Anti-Social Behaviour, Crime and Policing Act 2014 provides an interested party the right to apply to the High Court to question the validity of a PSPO, or variation of a PSPO within 6 weeks from when the order or variation was made.
- 2.5 **Section 67** of the Anti-Social Behaviour, Crime and Policing Act 2014 makes it an offence for a person without reasonable excuse to do anything that they are prohibited from by the PSPO or fail to comply with a requirement of the PSPO. Conviction may result in up to six months imprisonment, or a fine of up to £1000.

### **3. RESOURCE IMPLICATIONS**

- 3.1 Continued enforcement of the proposed PSPO for Ramsey will utilise resource from Cambridgeshire Constabulary and HDC's Community Action Team.
- 3.2 HDC's Community Action Team will respond to reports of anti-social behaviour, including PSPO breaches as part of their day-to-day duties.
- 3.3 A CCTV camera is already in place along Great Whyte Ramsey, monitored by HDC's CCTV Department.
- 3.4 HDC's CCTV Department will continue to conduct 24-hour monitoring and review of incidents at the location via HDC's CCTV Control Room.
- 3.5 This order will remain in place until November 2027. In this time, HDC and Cambridgeshire Constabulary will continue to ensure the conditions of the PSPO will remain enforced proactively and reactively. The Community Action Team will provide Licensing and Protection Committee Members with an annual progress report to notify of any amendments to the PSPO by the Community Services Manager, and to demonstrate the effectiveness of the works undertaken to tackle anti-social behaviour in this area of Ramsey. From November 2027 the Community Action Team will begin a process of consulting with members of the public and Elected Members to determine whether there is necessity to extend the duration of the PSPO for Ramsey. The results of this consultation will be shared with Licensing and Protection Committee members.

## **CONTACT OFFICER**

Name/Job Title: Georgia Patterson, Community Safety Partnership Delivery Officer  
Tel No: 01480 388 388  
Email: Georgia.Patterson@huntingdonshire.gov.uk



**Public**  
**Key Decision – No**

## HUNTINGDONSHIRE DISTRICT COUNCIL

**Title/Subject Matter:** Community Action Team Figures from October-December 2025 (Q3) – Outcomes of Performance

**Meeting/Date:** Licensing and Protection Committee  
28th January 2026

**Executive Portfolio:** Executive Councillor for Residents Services and Corporate Performance, Councillor S W Ferguson

**Report by:** Community Action Team Leader

**Ward(s) affected:** Huntingdonshire

---

### **Executive Summary:**

On the 19<sup>th</sup> of March 2025, following on from a meeting held by the Licencing and Protection Committee. It was highlighted that it may be beneficial to highlight the work that Community Action Team.

This would include a breakdown of their duties and outcomes which lead to positive impacts within the district.

This breakdown will highlight Environmental Crime, Anti-Social Behaviour and Dog related issues including the management of the districtwide Dog PSPO.

A further breakdown of sanctions and results from legal proceedings are also within this update report.

## 1. DETAILS OF THE REPORT

1.1 Data provided within this report highlights figures from the Community Action Team from 01 October 2025 to 31 December 2025.

1.2 From 01 October 2025 to 31 December 2025 the Community Action Team received a total of **541** Service Requests into the service.  
The breakdown for these is as follows:

Fly Tipping – 274  
Abandoned Vehicles – 138  
Anti-Social Behaviour – 43  
Littering – 5  
Bin issues – 8  
Stray Dogs – 29  
Dog Fouling – 11  
Dog Control – 33

1.3 Response time for Service requests within 5 working days were met at 98.99% (Required performance percentage of 90%).

1.4 Prevention and Intervention Sanctions:  
From 01 October 2025 to 31 December 2025, **31** prevention and intervention sanctions have been issued by the Community Action Team.  
This breakdown is as follows:  
8 Dog Sanctions (Community Protection Warnings /Community Protection Notices), 3 ASB (CPW), 8 waste offences (CPW), 12 vehicles seized and stored.

1.5 Fixed Penalty Notices:  
From 01 October 2025 to 31 December 2025, a total of **4** Fixed Penalty Notices have been issued. These were in relation to Breach of Dog PSPO x2, Fly-Tipping (Residential) x1, Fly-Tipping (Commercial) x1. Total figure issued of £1600.00.

1.6 Prosecutions:  
From 01 October 2025 to 31 December 2025 the Community Action Team had one case proceed to Court; The council received positive outcome in this case. The outcome is as follows:

One Successful Prosecution in relation to refusal to adhere to a remedial order with regards to a High Hedge complaint under Ant-Social behaviour Act 2003 (Section 8). Guilty verdict concluded with awards as follows... £220.00 Fine, £1419.30 Costs , £88.00 Victim Surcharge. This totals as **£1,727.30** awarded by the Court.

If the committee would like to receive any further information from this report, or would like the opportunity to discuss the daily works of the Community Action team please contact the report author.

## **2. LEGAL IMPLICATIONS**

- 2.1 Anti-Social Behaviour Act 2003
- 2.2 Anti-Social Behaviour, Crime and Policing Act 2014
- 2.3 Clean Neighbourhood and Environmental Act 2005
- 2.4 Control of Dogs Order 1992
- 2.5 Dangerous Dog Act 1991
- 2.5 Environmental Protection Act 1990
- 2.6 Refuse Disposal Act 1988
- 2.7 Waste Regulations 2011 & 2012
- 2.8 Removal and Disposal of Vehicle regulations 1986&2008

### **CONTACT OFFICER**

Name/Job Title: Anthony Hayes, Community Action Team Leader  
Tel No: 01480 388 388  
Email: Anthony.Hayes@huntingdonshire.gov.uk

This page is intentionally left blank

**Public**  
**Key Decision - No**

## HUNTINGDONSHIRE DISTRICT COUNCIL

**Title/Subject Matter:**    **Licensing and Protection Sub-Committees**

**Meeting/Date:**            Licensing and Protection Committee – 28  
   January 2026

**Executive Portfolio:**    Executive Councillor for Resident Services and  
   Corporate Performance – Councillor S Ferguson

**Report by:**                Elections and Democratic Services Manager

---

### INTRODUCTION

The Licensing and Protection Sub-Committee comprising four Members of the Licensing and Protection Committee is convened when necessary to determine such matters in the case of an individual licence or application which has not been delegated to officers. Below is a summary of the meetings that have taken place since the last meeting of the Committee. Full Minutes are available on request.

Meeting Date	Chair	Case	Determination
3 November 2025	M Beuttell	Review of a Private Hire Drivers Licence and Private Hire Operator's Licence.	Private Hire Drivers Licence and Private Hire Operator's Licence both revoked.

### RECOMMENDATION

The Committee are invited to note the above information.

### BACKGROUND PAPERS

Agenda and Minutes of the Licensing and Protection Sub-Committee.

**Contact Officer:** Democratic Services Team – (01480) 388169



By virtue of paragraph(s) 3 of Part 1 of Schedule 12A  
of the Local Government Act 1972.

Document is Restricted

This page is intentionally left blank